

# Privacy & Policy

## INTRODUCTORY PARAGRAPH

Last updated: February 7, 2023

Accounts4All operates the Accounts4All website.

The following document outlines the Privacy Policy for the Accounts4All website, <https://accounts4all.au>

At Accounts4All, we are dedicated to providing you with exceptional customer service. We are bound by the Privacy Act 1988 (Cth), which establishes standards for the privacy of individuals.

We will only use or share your information in accordance with the terms outlined in this Privacy Policy.

## COLLECTION OF YOUR PERSONAL INFORMATION

We utilize your Personal Information to deliver and enhance the Service. By utilizing the Service, you consent to the collection and use of information in accordance with this policy. Unless otherwise specified in this Privacy Policy, terms used in this Privacy Policy have the same definitions as those in our Terms and Conditions, which can be accessed at <https://accounts4all.au>

## INFORMATION COLLECTION AND USE

While utilizing our Service, we may request certain personally identifiable information that can be used to contact or identify you. This information, referred to as "Personal Information", may include but is not limited to:

- Name
- Email Address
- Phone Number
- Address
- City
- State
- Country
- Zip code
- Resume
- Log Data

We also collect information that your browser sends whenever you access our Service, known as "Log Data". This Log Data can include information such as your computer's Internet Protocol (IP) address, browser type, browser version, the pages of our Service that you visit, the time and date of your visit, the duration spent on those pages, and other statistics.

## COOKIES

Cookies are small data files that may contain an anonymous unique identifier. They are sent from a website to your browser and stored on your computer's hard drive.

We utilize cookies to gather information. You have the option to instruct your browser to reject all cookies or to indicate when a cookie is being sent. However, if you choose not to accept cookies, some parts of our Service may not be accessible to you.

## SERVICE PROVIDERS

We may engage third-party companies and individuals to aid in the operation of our Service, to offer the Service on our behalf, to perform services related to the Service, or to assist us in evaluating the usage of our Service.

These third parties are granted access to your Personal Information only for the purpose of performing their designated tasks on our behalf and are obligated to maintain the confidentiality of this information and not use it for any other purpose.

## SECURITY

We prioritize the security of your Personal Information, but it is important to note that no method of transmitting information over the internet or electronic storage is completely secure. Despite our efforts to employ commercially reasonable means to protect your Personal Information, we cannot guarantee its complete security.

## LINKS TO OTHER SITES

Our Service may include links to other websites not operated by us. If you choose to follow a link to a third-party site, you will be directed to that site. It is strongly recommended that you review the Privacy Policy of any site you visit.

We do not have any control over, and are not responsible for, the content, privacy policies, or practices of any third-party sites or services.

## CHILDREN'S PRIVACY

Our Service is not intended for individuals under the age of 18.

We do not knowingly collect personally identifiable information from minors under 18. If you are a parent or guardian and become aware that your minor has provided us with Personal Information, please contact us. If we become aware that a minor under 18 has provided us with Personal Information, we will promptly remove such information from our servers.

## COMPLIANCE WITH LAWS

We may be required to disclose your Personal Information in accordance with legal or regulatory requirements such as a subpoena.

## CHANGES TO THIS PRIVACY POLICY

Our Privacy Policy may be updated from time to time and we will notify you of any changes. The updated version of our Privacy Policy will be posted on this page.

It is recommended that you review our Privacy Policy periodically to stay informed of any changes. The changes to our Privacy Policy become effective upon being posted on this page.

## CONTACT US

Accounts4All values your feedback on this Privacy Policy. If you have any questions or require more information, feel free to reach out to us during business hours Monday to Friday through the following means.

### Phone

1300-005-151

### Email

[info@accounts4all.au](mailto:info@accounts4all.au)

### Address

Suit 6 Ground Floor, 440 Collins Street, Melbourne VIC 3000

### Postal Address

PO Box 6 Collins Street West VIC 8007